

ACTIONS TABLE

MEETING	DATE/TIME
WBL Provider Group	31 st March 2025, 13:30 - 15:00 Microsoft Teams

Item	Actions	By	Due by
1. Welcome and apologies	Apologies: <ul style="list-style-type: none"> Rhianwen Edwards, GLLM Vicky Barwis, Coleg Cambria 		
2. Actions from the last meeting - 09/12/2024	Outstanding Actions <ul style="list-style-type: none"> Public Sector Employer Cluster Group <ul style="list-style-type: none"> Currently producing a digital skills pathway toolkit following recent discussions from the group and the insights they shared with the providers last year. An update will be given during the RSP update item. Future agenda items <ul style="list-style-type: none"> At the previous meeting, Cath asked the group to think of any agenda items that they would like for future meetings. Cath hasn't received anything yet, therefore asking to keep the action open for the time being to allow more time. 	All members	ASAP
3. RSP Update	Digital skills pathway toolkit <ul style="list-style-type: none"> During the scoping process, it was decided that there would be two separate toolkits for employers and individuals A section has been included on opportunities, which includes apprenticeships, micro credentials and short courses There's one pathway that there wasn't provision for and that was the telecoms pathway. From Cath's conversation with the Digital programme as part of the Growth Deal at Ambition North Wales, there will be demand for this pathway. <ul style="list-style-type: none"> Helena shared that they have delivered this previously, but they are usually employer lead based on their demand. Another challenge is that the equipment is also owned by one of the large technology providers. Cath to have further 		



	<p>conversations with Stuart Whitfield the digital programme manager, with the potential to bring Helena in to the conversation.</p> <ul style="list-style-type: none"> ○ The group thinks it's important to include the telecoms pathway in the toolkit despite not currently being delivered as it is a possible pathway, but with the caveat that it would need to be a conversation with the providers. ● Included contact details that are direct with the college ● Cath will share the toolkit with the group once it's ready - currently with the graphic designer, but hopefully will be ready in the next couple of weeks. <p>ACTION:</p> <ul style="list-style-type: none"> ● Share the Toolkits once completed. <p>Advanced manufacturing and energy cluster group</p> <ul style="list-style-type: none"> ● Brought these two sectors together because they share a common need which is engineers ● The membership is made up of employers and sector representatives ● During the first meeting we managed to successfully appoint a chair (Debbie Jones, M-SParc) and a vice-chair (Martin Evans, Airbus) ● The first meeting was about sharing their skills needs and challenges, as well as getting to know each other ● Focus of the next meeting will be on solutions and deliverable over the next 12 months. <p>Net Zero skills delivery</p> <ul style="list-style-type: none"> ● From the 1st of April, for the next financial year, Welsh Government have included in the RSP remit letter that 50% of our time should be dedicated to focussing on Net Zero skills. ● The delivery plan is due to go to the RSP Board on the 1st of May for approval. Once it's received approval, the plan can be shared with the group. ● Would like a clear steer from the group on what we should focus on when it comes to net zero. Some suggestions include: <ul style="list-style-type: none"> ○ Raising awareness with employers about what they can do to include net zero in the work they do because there is recognition that it's needed, but employers aren't always sure how it's going to look ○ The group would appreciate some time to consider any other points 	Cath	May
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	<ul style="list-style-type: none"> ○ Consideration to be given to nature and conservation ○ There will be a lot of people who are going to be in exclusive green jobs, but there will be others who are in roles that are more influential and not directly related to net zero, but just as important ○ Clarifying career pathways for the future ○ Rees had a meeting with Skills Connect to discuss the Portal, but it lead to conversations about the work they are doing on raising awareness on green skills and retrofit regarding the careers and pathways ○ Nature Service Wales is an organisation that is being established to focus on green skills <ul style="list-style-type: none"> ▪ Sian is in discussion with NSW to see how we can work with them ○ There should be a communication piece to share with employers the benefits of embedding net zero into standard procedures in a simple and easy way <ul style="list-style-type: none"> ▪ Also should be a comms piece for young people and raising their awareness for the future <p>Medr update on apprenticeships</p> <ul style="list-style-type: none"> ● Medr will be joining the next RSP Board which will be on the 1st of May to give feedback following the recent consultation. Cath asked the group if there is anything they would like us to feedback or ask Medr. The following points were raised: <ul style="list-style-type: none"> ○ Medr have said that they've got a 3 year plan for which pathways are going to be reviewed periodically, but they haven't shared what the plan is, but the providers would appreciate knowing what it is to ensure they have relevant representation available to feedback on the plan ○ The speed they are processing things is slow - not getting anything back about budgets and deadlines etc which is frustrating for providers <p>ACTION:</p> <ul style="list-style-type: none"> ● Action for group members to contact Cath if there's anything else to flag with Medr during the next RSP Board meeting on 1st May <p>North Wales Skills Portal</p> <ul style="list-style-type: none"> ● Rees thanked the group for their support during the launch of the Portal at the end of January ● The Portal has had 2,500 views since launch 		
		All members	ASAP



	<ul style="list-style-type: none"> Apprenticeships and events are some of the most popular pages 70% individuals and 30% employers in the split of pages being looked at People are spending approx 30 minutes on the site Since launch, we've engaged with 50 young people to gain their feedback which has been really valuable Already looking to make changes - first meeting with the developers tomorrow (01.04) <p>ACTIONS:</p> <ul style="list-style-type: none"> An ask to the group to continue to engage with us, share good news stories, events etc Matt Hilliker to contact Rees about events / opportunities 	All members Matt Hilliker/Rees Brown	Ongoing ASAP
4. Flintshire and Wrexham Investment Zone	<p>Skills strategy for Flintshire and Wrexham Investment Zone</p> <ul style="list-style-type: none"> Jonathan Guest gave a brief presentation on the work commissioned to develop the Investment Zone Skills Strategy which will underpin the Skills Programme. Jonathon covered future forecasts for the sector, as well as identified employer challenges across the Advanced Manufacturing sector in Flintshire and Wrexham. Copy of presentation included. <p>Questions and comments</p> <ul style="list-style-type: none"> What are the timescales? <ul style="list-style-type: none"> Timescales are over 10 years, which is considered as somewhat long term which will help with interventions put in place to ensure the skills needed are available Is there any form of engineering that isn't under the same pressure that we could take some lessons learned from? <ul style="list-style-type: none"> Digital engineering is an area that's doing well, but without looking further into, it would be hard to say whether there are lessons to be learnt Jonathan would be happy to come back to the group in the future and continue to engage with the providers during progress 		
5. Introduction to the Coleg Cymraeg Cenedlaethol Apprenticeship Toolkit	<p>Employer Task and Focus Group</p> <ul style="list-style-type: none"> The third meeting for the group will take place later in April The group was created as part of the Coleg's vision for apprenticeships in ensuring that the Welsh language is accessible to all 		



	<ul style="list-style-type: none"> Employers have a key role to play for mentoring individuals in the workplace Members from across different sectors The apprenticeship toolkit is a product of these meetings <p>Bilingual provision in Wales</p> <ul style="list-style-type: none"> A mapping exercise has been done nationally, focussing on the availability of Welsh and bilingual provision <ul style="list-style-type: none"> Findings from the exercise show that moving forward with this work would fall outside of the Coleg's remit, but they will continue to pushing for this to be a priority The intention is to discuss this with Medr <p>Apprenticeship toolkit</p> <ul style="list-style-type: none"> Brought employers together to share good practice and lessons learned Resource is in final development stages at the moment - couple of weeks off, but will be shared with the provider group once it's readily available It will be a one stop shop for employers to get information, advice and resources to recruit and support bilingual apprentices Aiming for official launch on the 18th of June and there will be a webinar 3:30pm - 4:30pm on the day of the launch <p>ACTION:</p> <ul style="list-style-type: none"> More information about the launch to be shared with Cath to share with the group 		
6. AOB & Close	No AOB was raised		

Next meeting: 9th June 2025